

Today's Date: _____ Show: The Best Christmas Pageant Ever

Technical Crew Member Application

Crew Member Information:

The selection of all tech crew members, both backstage and otherwise, will be made by the director and the producers of the show. A LIST OF THOSE SELECTED WILL BE POSTED WITH THE CAST LIST. The cast list will be posted on the ACT website.

Name: _____

Address: _____

Birth date: _____ Male or Female (Circle one) Age: _____

Grade: _____ School: _____

Email: _____

Are you auditioning for a part today? **No** **Yes**

BACKSTAGE CREW – Backstage Crew members must be in 6th grade (Middle School) or older

Check which area(s) interest you:

_____ Props: Making sure that the items used in the play are in their proper places during the performance

_____ Sets: Help move set pieces (scenery) and/or furniture during scene changes

_____ Costumes/dressers: Help actors with quick costume changes

_____ Assistant Stage Manager: Help the Stage Manager make sure that everything and everyone is in its proper place backstage during the performance

STAGE MANAGER – Stage Managers must be 9th grade (High School) or older and have participated as Tech Crew or performed in at least three ACT productions. Stage Managers must have a good working knowledge of production and must have completed any appropriate training or mentoring as requested by the director. Because Stage Managers are selected by the Director and Producers prior to a show's audition dates, please indicate here if you would like to be considered for the position of Stage Manager for future productions.

_____ Yes, I would like to be considered for Stage Manager for future productions.

THERE IS NO PARTICIPATION FEE FOR MEMBERS OF THE TECHNICAL CREW. Tech crew has the option to purchase a show T-shirt at cost.

Parent/Guardian Information:

Name: _____ cell phone number: _____

Address: _____ email: _____

Name: _____ cell phone number: _____

Address: _____ email: _____

REHEARSALS WILL BE HELD ON Mondays, Tuesdays, Wednesdays, Thursdays, Fridays and a few Saturdays at Alamance Lutheran Church or at an alternate location if necessary.

THERE IS A MANDATORY PARENT/GUARDIAN MEETING ON Saturday, October 14, 2017 at 10:00 am at Alamance Lutheran.

ALL TECHNICAL CREW MEMBERS ARE EXPECTED TO ATTEND ALL REHEARSALS THE TWO WEEKS PRIOR TO TECH WEEK, November 13-25, 2017, EACH NIGHT OF TECH WEEK Sunday-Wednesday, November 26 through 29, 2017 AND ALL PERFORMANCES:

Please initial confirming availability for all the above dates – Youth Crew Member _____ Parent/Guardian _____

Previous technical crew experience:

Name of show	Technical Crew Duty	Name of organization

PARENTAL/GUARDIAN PERMISSION AND RELEASE FORM ALAMANCE CHILDREN’S THEATRE

I, _____, parent or guardian of _____ give consent for my him or her to participate in ACT’s production of _____ The Best Christmas Pageant Ever _____.

IF MY CHILD IS SELECTED AS A CREW MEMBER IN THIS PRODUCTION, I AGREE TO THE FOLLOWING:

- A. I will help and encourage my child to abide by the rules and regulations set forth by Alamance Children’s Theatre.
- B. I will arrange for my child to be on time for all scheduled rehearsals, performances, crew meetings, and work sessions, and will arrange for him/her to be picked up directly following the event.
- C. I will work with the director/producer in securing the required backstage black clothing for my child.
- D. I will meet with the director/producer to discuss behavior problems concerning my child, should any need arise.
- E. I understand that if my child does not comply with rules and regulations set forth by ACT, then my child may be removed from the production.
- F. I understand that neither the Alamance Children’s Theatre Board of Directors, its agents, or the organization providing the rehearsal or performance locations are responsible for accidents or injuries.
- G. I verify that information on the Technical Crew application sheet is accurate and complete to the best of my knowledge.
- H. If I provide an email address, **I will check it regularly** for possible director or producer messages.
- I. I understand that all ACT producers are volunteers, and my child and I will treat them with respect.

Parent or Guardian Signature

Youth Crew Member Signature

Date

IF you are selected as a crew member in this show, please clearly print the name you would like on all printed materials (Playbill, Cast/Crew Board, etc.):

Please provide the BEST email address for communication. You may provide email addresses for both parent/guardian and crew member.

Parent/Guardian _____

Crew Member (optional) _____

Parent/Guardian Attending October 14, 2017 MANDATORY Meeting

Name _____ Signature _____

Contact Phone Number that Evening _____

For ACT's information related to School Shows, please provide the name of the school you attend:

Please give the first two pages of this document to the Director.

AND

Please return this page (page 3) to a Producer before leaving Auditions.

Thank you!