

Today's Date: \_\_\_\_\_ Show: Madagascar – A Musical Adventure Jr.

## ASSISTANT STAGE MANAGER & TECHNICAL CREW MEMBER APPLICATION

### Crew Member Information:

The selection of all tech crew members, both backstage and otherwise, will be made by the director and the producers of the show. A LIST OF THOSE SELECTED WILL BE POSTED, POTENTIALLY WITH THE CAST LIST. The cast list will be posted on the ACT's Facebook Page and potentially ACT's website.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Birth date: \_\_\_\_\_ Male or Female (Circle one) Age: \_\_\_\_\_

Grade: \_\_\_\_\_ School: \_\_\_\_\_

Email: \_\_\_\_\_

Are you also auditioning for a role in the production? **No** **Yes**

**STAGE MANAGER – Stage Managers must be 9<sup>th</sup> grade (High School) or older and have participated as Tech Crew or performed in at least three ACT productions.** Stage Managers must have a good working knowledge of production and must have completed any appropriate training or mentoring as requested by the director. Because Stage Managers are selected by the Director and Producers prior to a show's audition dates, **the Stage Manager for *Madagascar – A Musical Adventure Jr.* has also been chosen.** Please indicate here if you would like to be considered for the position of Stage Manager for future productions.

\_\_\_\_\_ Yes, I would like to be considered for Stage Manager for future productions.

**ASSISTANT STAGE MANAGER & BACKSTAGE CREW – An Assistant Stage Manager and the Backstage Crew members must be in 6<sup>th</sup> grade (Middle School) or older.**

Check which area(s) interest you:

\_\_\_\_\_ Assistant Stage Manager: Help the Stage Manager make sure that everything and everyone is in its proper place backstage during rehearsals and performances.

\_\_\_\_\_ Props: Making sure that the items used in the play are in their proper places during the performance

\_\_\_\_\_ Sets: Help move set pieces (scenery) and/or furniture during scene changes

\_\_\_\_\_ Costumes/dressers: Help actors with quick costume changes

**THERE IS NO PARTICIPATION FEE FOR MEMBERS OF THE TECHNICAL CREW. Tech crew has the option to purchase a show T-shirt at cost.**

### Parent/Guardian Information:

Name: \_\_\_\_\_ cell phone number: \_\_\_\_\_

Address: \_\_\_\_\_ email: \_\_\_\_\_

Name: \_\_\_\_\_ cell phone number: \_\_\_\_\_

Address: \_\_\_\_\_ email: \_\_\_\_\_

**REHEARSALS WILL BE HELD ON Monday, Tuesday, and Thursday nights, with some Friday nights and Saturdays during the day at Alamance Lutheran Church.**

**THERE IS A MANDATORY PARENT/GUARDIAN MEETING ON Sunday, August 26, 2018 at 5:00 pm at Alamance Lutheran.**

**ALL TECHNICAL CREW MEMBERS ARE EXPECTED TO ATTEND 1) ALL REHEARSALS THE TWO WEEKS PRIOR TO TECH WEEK (September 30-October 13, 2018), 2) EACH NIGHT OF TECH WEEK (Sunday-Thursday, October 14 through 18, 2018), AND 3) ALL PERFORMANCES (October 19-21 and 26-28, 2018 and the Wednesday, October 24th School Shows).**

**Previous technical crew experience:**

Name of show	Technical Crew Duty	Name of organization

**PARENTAL/GUARDIAN PERMISSION AND RELEASE FORM ALAMANCE CHILDREN’S THEATRE**

I, \_\_\_\_\_, parent or guardian of \_\_\_\_\_ give consent for my him or her to participate in ACT’s production of Madagascar – A Musical Adventure Jr.

**IF MY CHILD IS SELECTED AS A CREW MEMBER IN THIS PRODUCTION, I AGREE TO THE FOLLOWING:**

- A. I will help and encourage my child to abide by the rules and regulations set forth by Alamance Children’s Theatre.
- B. I will arrange for my child to be on time for all scheduled rehearsals, performances, crew meetings, and work sessions, and will arrange for him/her to be picked up directly following the event.
- C. I will work with the director/producer in securing the required backstage black clothing for my child.
- D. I will meet with the director/producer to discuss behavior problems concerning my child, should any need arise.
- E. I understand that if my child does not comply with rules and regulations set forth by ACT, then my child may be removed from the production.
- F. I understand that neither the Alamance Children’s Theatre Board of Directors, its agents, or the organization providing the rehearsal or performance locations are responsible for accidents or injuries.
- G. I verify that information on the Technical Crew application sheet is accurate and complete to the best of my knowledge.
- H. If I provide an email address, **I will check it regularly** for possible director or producer messages.
- I. I understand that all ACT producers are volunteers, and my child and I will treat them with respect.

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Youth Crew Member Signature

\_\_\_\_\_  
Date

IF you become assistant stage manager or a tech crew member for this show, please clearly print the name you would like on all printed materials (Playbill, Cast/Crew Board, etc.):

\_\_\_\_\_

Please provide the BEST email address for communication. You may provide email addresses for both parent/guardian and crew member.

Parent/Guardian \_\_\_\_\_

Assistant Stage Manager/Tech Crew Member (optional) \_\_\_\_\_

Parent/Guardian Attending August 26, 2018 MANDATORY Meeting

Name \_\_\_\_\_ Signature \_\_\_\_\_

Contact Phone Number that Evening \_\_\_\_\_

For ACT's information related to School Shows, please provide the name of the school you attend:

\_\_\_\_\_

***Please give the first two pages of this document to the Director.***

**AND**

***Please give this page (page 3) to a Producer before leaving Auditions.***

***Thank you!***